

Epping Music Studio Terms and Conditions

I understand that one weeks notice must be given if I or my child can't attend a lesson. Abiding by this, the lesson will be made up at a time suitable for both the teacher and student during the same term and within two weeks. **Lessons are not to flow over into the following term or the following year and it is the student's responsibility to contact the school to organise a make-up lesson time.**

In the case of illness, twenty-four hours notice must be given and lessons may be made up during the same term and within two weeks. **It is the student's responsibility to contact the school to organise a make-up lesson time.**

If you forget about your lesson or cancel on the day your lesson will be lost.

If a teacher is sick or absent at the time of your lesson, we will organise a relief teacher. If no relief teacher is available, only then will lessons be made up with your original teacher. **If you do not wish to have a relief teacher your lesson will be lost.**

There is a maximum of two absences permitted per term, with or without notice. **Lessons will be lost if absent more than twice in the same term even if you give notice.**

Unfortunately, semi-private lessons can't be made up if they are missed as the lesson takes place anyway.

If you are going to be absent, please call the manager of Epping Music Studio directly – please do not contact your teacher to cancel your lesson.

All terms are of ten weeks duration or part thereof. If your lesson falls on a public holiday, you may attend your lesson on that day or attend a catch-up at another time. If you are absent during term because of a holiday your missed lessons must still be paid for.

Trial lessons, whilst being obligation free, must be paid for.

Four weeks notice must be given if you or your child doesn't wish to continue in the following term.

As a student at Epping Music Studio – whether it be as a trial student or permanent student – you hereby agree to the above terms and conditions.